



Music & Dance Faculty Meeting

Minutes of 29 November 2017

Faculty in Attendance: Abbott, Brunkan, Esquivel, Foley, Gearhart, Ghillebaert, Gries, Grose, Hatakeyama, Henniger, Mentzel, Nobile, Paul, Peña, Phillips, Pologe, Ponto, Rodgers_L, Shaffer, Silveira, Stolet, Straka, Strietelmeier, Vacchi, Van Dreel, Wheeler, Wolf (27)

Staff in Attendance: Cagno, Eckelberger, Merydith (3)

Faculty Not in Attendance, But Excused: Baird (teach), Boss (senate), Burton (travel), Crumb (teach), Dorsey (travel), Jacobs (teach), Jantzi (mtgs), Kerner (teach), Kramer (leave), Kruckenberg (OHC), Lucktenberg (leave), Manis (teach), McQuilkin (senate), Rodgers_S (personal), Vanscheeuwijck (leave), Vargas (teach), Wagoner (travel) (17)

Faculty Not in Attendance: Barth, Bellona, Brown, Case, Cheung, Denny, Dossin, Grasso, Hobbs, Iddrisu, Kajikawa, Kim, Koenigsberg, Krueger, Kyr, McWhorter, Owen, Pack, Riley, Shner, Smith, Viens, Wachter, Wayte, Wiltshire, Zaerr (26)

CALL TO ORDER

Dean Foley brought the meeting to order at 3:05 pm.

APPROVAL OF MINUTES

Hearing no objections or corrections, the minutes for the faculty meetings of June 6, 2017, and September 19, 2017 were approved as written.

ANNOUNCEMENTS

At the request of the dean and in free-form and rapid fashion, faculty called out all of the events happening in the near future. Some of the items called out included the Symphonic Band concert that night, a music theatre review to happen in Beall, and that the Faculty Club at the EMU was underrepresented by the SOMD (N.B.: free food).

Foley announced that at his last NASM accreditation commission meeting earlier this month he was re-elected to continue serving.

UNDERGRADUATE STUDIES REPORT

According to Mike Grose, the annual HEADs report shows a 25% increase in enrollment over Fall 2015 (an increase of 100 music majors), and believes that the revised BA/BS general music concentration degrees have been the main driver in this increase, but also helped along by the new Popular Music degree concentration.

The Undergraduate Committee is drafting a non-music major scholarship policy that would allow for funds to support select non-majors to perform in specific large ensembles. There will be 17 scholarships of \$600 each, which meets current Oregon resident tuition and fee costs plus 20%. Each scholarship award is renewable quarter by quarter for up to one academic year; the student must maintain at least a B grade average and good standing in the ensemble.

Music Industry Collective (MIC) was created in 2016 by a soon-to-graduate business student who wanted to see it continue past his graduation. Grace Ho, Toby Koenigsberg, and Larry Wayte met with the business college and came away with some very positive conversation.

The university's Finish in Four program has an aim of helping students finish their undergraduate degree in four years. They have an early warning program that will assist students before they get too far in trouble. Grose said he would like to reintroduce the idea of an exit interview.

Finally, the undergraduate office recently sent out information about the proper use of "I" grades. The "Y" grade is no longer available as it was retired after being created during the Vietnam War as an option for students who were shipped out on very short notice and had no option to drop classes or disenroll.

GRADUATE STUDIES REPORT

Straka reminded everyone that at the graduate level, an incomplete (I) grade does not change to an "F" but stays as an "I." If a student, however, accumulates more than three "I"s, the student is flagged for an academic review.

Straka reported that Grace Ho is an absolutely fabulous adviser, but that she really wants faculty to advise their students.

Recent professional development workshops have been great and popular. The graduate office has a limited budget for speakers. If you have ideas, please speak with Grace.

Discussion items currently before the Graduate Committee include how to fix the problem of students who don't pass the GRE. Master's oral exams for performance students show a great disparity across the school and the committee will seek information and offer feedback.

BUSINESS AND FINANCIAL ISSUES

The Faculty Advisory Committee had two important projects this fall:

- Division of Inclusion/Equity asked for some changes in the SOMD diversity plan.
- Reviewing 70 annual reports, assessing everyone's reports for the purposes of annual and merit reviews.

Foley has submitted merit recommendations. All continuing faculty who completed annual reports and received a rating of at least "meets expectations" will receive a merit increase. Our six new faculty were not eligible for merit but will receive 0.75% COLA increase. All raises will be effective January 1, 2018.

AUDITION/ADMISSIONS REPORT

- 106 students are receiving SOMD scholarships
- \$930,100 in student support funds were allocated for 2017-18
- 73 GEs
- 1 promising scholar

Ponto went through the deadlines that are outlined on handout (attached). He explained that the timeline is not to be oppressive, but to be helpful. Decision deadline for graduate students is the tightest turnaround of all the timelines.

Reminder: scholarship decisions will be made March 12-14; optional faculty meetings to refine scholarship offers for studio/areas will be available. In practice, we offer 140% to 150% because we never have 100% acceptance of scholarship offers.

OMEA: January 12: OMEA Alumni Reception at the Hilton. In answer to a question, Beth Wheeler has the list of school ensemble managers.

GE supervisors: Ponto is working at getting at least one evaluation during winter term for each GE.

Useful Websites: (see attached) The SOMD Admissions for Faculty/Staff blog:

<https://blogs.uoregon.edu/somdfacultyadmissions>. Password: somdfaculty (will probably change each year). Don't use the regular DuckID login. Below that is a password area. No login name is required.

DecisionDesk has gone out of business (the place we had students upload media). Replacing it is **Acceptd**: <https://app.getacceptd.com/login#>. If some of you have another account already, you may need to look at the list of accounts and choose the SOMD account. Undergraduate and graduate applicants and all media required for applications (recordings, scores, etc.) will be found here. The spot for notes is just for your use. Bob's office doesn't use these and still need the paper record. If area faculty want to be able to share their comments, ask Bob and he will set up the permissions accordingly.

Undergraduate Application Portal: http://somd-filemaker.uoregon.edu/fmi/iwp/res/iwp_home.html (click on the SOMD Database link)

GradWeb: As we get close to the deadline, applications will not appear immediately because Bob and Sara have to do some things first to make them available.

What is Where: flow chart (attached) showing what is available and where for graduate and undergraduate applications.

SOMD DEAN SEARCH CANDIDATES

Opportunities will be coming up to meet three more candidates.

ADJOURNMENT

Respectfully compiled from submitted reports by

Anne Merydith
Dean's Office

Attachments:

Admissions Handout 17.11.29.1.pdf
Electronic Admissions Docs 17.11.08.pdf

Some Important 2017-18 SOMD Admission Dates & Deadlines

(as of 11/29/17)

Student Deadlines:

- Sunday, December 10, 2017: Graduate applications, pre-screen recordings, and GE applications due (grace period until Monday, December 11)
- Monday, January 15, 2018: Undergraduate applications due
- Thursday, February 15: Current UO students notify SOMD Undergraduate Office if they are planning to study abroad during any part of 2018-19.
- Sunday, April 15, 2018: Graduate Decision Day (grace period until Monday, April 16)
- Tuesday, May 1, 2018: Undergraduate Decision Day

Auditions (winter):

- Friday, February 2, 2018 (deadline to submit recorded auditions/portfolios)
- Saturday, February 3, 2018
- Saturday, February 10, 2018
- Saturday, February 24, 2018

Faculty Decision Submission Deadlines: (Decisions can be submitted earlier than listed deadlines.)

- Monday, January 8, 2018: Pre-screen results (earlier, if possible)
- January 8-26: Music Theory Area communicates with applicants needing to take the theory test.
- Monday, February 5, 2018: Scholarly areas submit admissions decisions
- Friday, February 9, 2018: Performance areas submit decisions from February 3 auditions
- Friday, February 16, 2018: Performance areas submit decisions from February 10 auditions
- Friday, February 23, 2018: Scholarly areas submit GE assignments for 2018-19
- Tuesday, March 6, 2018:
 - Performance areas submit decisions from February 24 auditions, recorded auditions, *ad hoc* auditions, and any final decisions regarding any remaining “holds.”
 - Performance areas submit scholarship offer recommendations for 2018-19.
 - Performance areas submit GE assignments for 2018-19
- March 12-14, 2018: Optional faculty meetings with Assistant Dean to refine scholarship offers for studio/area

Other Important Dates:

- Friday, January 12, 2018: OMEA Alumni Reception (7:00 pm – Hilton)
- Friday, February 16: GE supervisors submit completed GE evaluations.

Useful Websites:

Save each of the links below in your web browser so you won't need to type the URLs each time

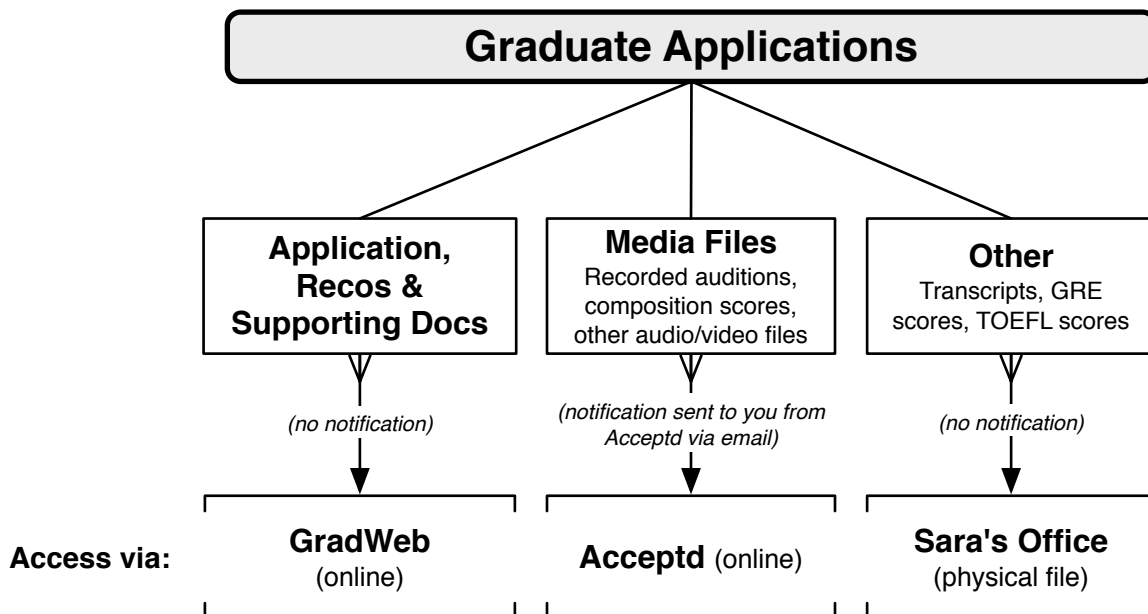
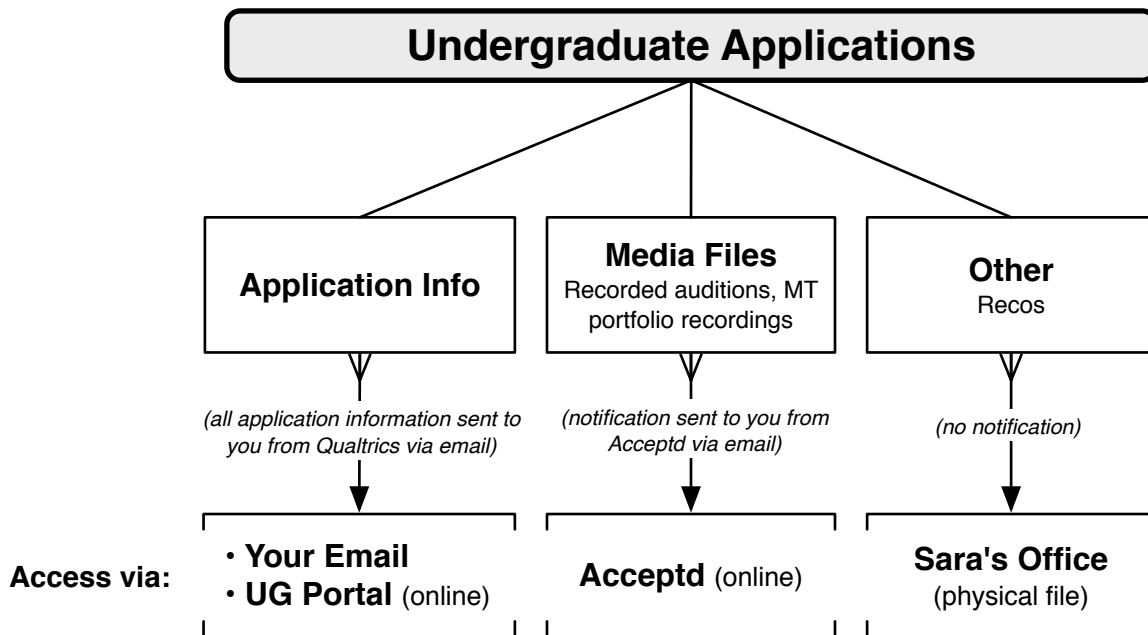
- **SOMD Admissions for Faculty & Staff (NEW!)**
 - A resource created to assist faculty and staff in all things related to SOMD admissions and recruitment.
 - <https://blogs.uoregon.edu/somdfacultyadmissions/>
 - On the login page, look for the box near the bottom of the page labeled "Password" and enter this academic year's password. (Do NOT login with the "Use My Duck ID" button.)
 - Password: _____ (this will change every academic year)
 - We want this to be a useful resource. Please don't hesitate to suggest additions or improvements to Bob Ponto.

- **Acceptd (NEW!)**
 - An online service that allows faculty to review media files for applicants in their area(s). (It replaces DecisionDesk.)
 - <https://app.getacceptd.com/login#/>
 - Login/password information should have (hopefully) been sent to you from getacceptd.com.
 - Contact Bob Ponto if you're having difficulties with logging in.

- **Undergraduate Application Portal**
 - Undergraduate application information for students applying to your area(s).
 - http://somd-filemaker.uoregon.edu/fmi/iwp/res/iwp_home.html
 - Click on the "SOMD Database" link.
 - Username and password available from Bob Ponto if you don't have one or have forgotten it.

- **GradWeb**
 - Graduate application information for students applying to your area(s).
 - <https://gradweb.uoregon.edu>
 - Click on the "FACULTY" link near the top of the page
 - Log in using the "USE MY DUCK ID" button

Where to Find/Review Applicants' Materials:



Acceptd: <https://app.getacceptd.com/login#/>

GradWeb: <https://gradweb.uoregon.edu/main/mainFaculty.asp> (best to use the "USE MY DUCK ID" button)

Undergraduate Faculty Portal: http://somd-filemaker.uoregon.edu/fmi/iwp/res/iwp_home.html
(click on "SOMD Database"; request usernames/passwords from R. Ponto)

SOMD Admissions for Faculty & Staff: <https://blogs.uoregon.edu/somdfacultyadmissions/>
(request this year's password from R. Ponto)