

Step #1: Determine Owner of the Fire Hydrant

- Party proposing the fire hydrant painting must determine the ownership of the fire hydrant in question. This can be done by contacting the Manager of Water Operations for the Eugene Water and Electric Board (EWEB) using the contact displayed in the “Contact List” on Page 3
- All fire hydrants can be seen on a map by entering the following link into a web browser “<http://pdd.eugene-or.gov/Maps/PropertyMap>”

Option A: The hydrant is owned by the City of Eugene

Option B: The hydrant is owned by EWEB

Option C: The hydrant is privately owned

Step #2: Check List of Parameters to Ensure Project Compliance

- Ensure that design and implementation plans are in compliance with the list of “City of Eugene Parameters” listed on Page 4
- This should be done before any proposals are sent to any city officials.
- Projects that are not in compliance with the “City of Eugene Parameters” listed on Page 4 will be rejected.

Step #3: Gather Community Approvals

- Party proposing the fire hydrant painting must present design and a project description to community members
- Design and project description must be backed by community consensus. Consensus will be defined as no less than 90% approval from all property owners within a two block radius of proposed site of project and no less than 100% approval from property owners directly adjacent to the proposed site of project.

“**Community Approval Form**” is available on Page 5. Party should maintain a digital log of all signed forms.



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Step #4: Gather City/Special Permissions

- Party proposing the fire hydrant painting is required to receive the permissions that pertain to the ownership of the proposed fire hydrant
- Permission requests are to include a mock up of the proposed tactic design, the proposed tactic location, and a log of community approvals
- Eugene Fire Department approval is to be received before the Eugene City Traffic Engineer, EWEB, or private owner's approval is pursued
- Permissions will be in the form of emailed consent. Party should use the "Contact List" on Page 3 to determine who they should email in order to receive project approvals.
- Confirmed permission by way of email will be seen as sufficient proof of approval.

Option A: If the hydrant is owned by the City of Eugene, party proposing the fire hydrant painting is required to provide proof of approvals from the Eugene Fire Department as well as from the Eugene City Traffic Engineer

Option B: If the hydrant is owned by EWEB, party proposing the fire hydrant painting is required to provide proof of approval from the Eugene Fire Department as well as from the Eugene Water and Electric Board

Option C: If the hydrant is Privately owned, party proposing the fire hydrant painting is required to provide proof of approval from the Eugene Fire Department as well as the owner of the hydrant

CAUTION: If the Hydrant lies within the boundaries of a Eugene Historical District, party proposing the fire hydrant painting is required to provide additional proof of approval from the Eugene Planning Department. Historical Districts can be viewed by entering the following link into a web browser "<http://pdd.eugene-or.gov/Maps/HistoricMap>"

Step #5: Follow Instructions Given in the D.I.Y. Video

- Video offers a step by step guide that party proposing the fire hydrant painting is expected to follow when painting their hydrant. Please **note** that any deviation from this guide should be noted in approval requests while completing "Step #4"
- The D.I.Y. video can be found on by entering the following link into a browser "<https://youtu.be/U9rup0XIHKo>"

CONTACT LIST:**EUGENE FIRE DEPARTMENT**

Deputy Fire Marshall Amy Linder
541-682-6036
amy.j.linder@ci.eugene.or.us

EUGENE CITY TRAFFIC ENGINEER

City Traffic Engineer Matt Rodrigues
541-682-6036
matt.j.rodrigues@ci.eugene.or.us

EUGENE WATER AND ELECTRIC BOARD (EWEB)

Manager of Water Operations Jason Carman
541-685-7126
jason.carman@eweb.org

CITY OF EUGENE PLANNING DEPARTMENT

City Planner Eric Berg-Johansen
541-682-5437
eric.berg@ci.eugene.or.us

PARAMETERS:

- No political statements may be allowed in the design of the hydrant painting
- No offensive or otherwise discriminatory designs will be permitted
- No written text may be allowed in the design of the hydrant painting
- Design must include bright colors (high visibility must be maintained)
- The color of the bonnet of the fire hydrant must be maintained. Party proposing the fire hydrant painting is allowed, and encouraged to repaint the bonnet of the fire hydrant, provided that the color stays the same.
- No design will include or resemble any traffic control symbols or indications
- All functions of the fire hydrant must be preserved
- Party proposing the fire hydrant painting is expected to clean up after completing the tactic. No paint chips or additional waste should be left behind.
- Party proposing the fire hydrant painting is expected to maintain normal function of the sidewalk as well as the street during painting. Any street closures will require special permitting. In the event that any street closures occur, party will need to contact the City of Eugene front desk and determine the appropriate permit. Permitting will be determined on a case by case basis. The City of Eugene front desk can be reached by calling 541-682-5505.

COMMUNITY APPROVAL FORM:

The City of Eugene requires signed community approval in the case that a community member wishes to conduct a tactical urbanism project in fire hydrant painting. The City of Eugene further requires the party seeking to implement the tactic to maintain record of community approval, the specific stipulations of which can be found in the “Tactical Urbanism Manual”.

I hereby give permission for _____ to implement a fire hydrant painting tactic at the corner of _____ and _____.

Name (Printed): _____

Signature: _____

Date: ___ / ___ / ___

