UNIVERSITY OF OREGON | School of Planning, Public Policy and Management

PPPM Undergraduate Independent Study Approval Form

Guidelines

Independent study courses (PPPM 401 Research, PPPM 405 Reading, and PPPM 406 Special Projects) provide students with the opportunity to study an area of interest that is not available through current course offerings. Interested students must identify a PPPM faculty member willing to supervise the academic credits. Supervising the academic credits includes working with the student to develop a course outline and course outcomes that meet the criteria below. Independent study courses are uncommon electives and generally limited to 1-2 credits total (1 credit = 30 hours of student engagement).

Students who are interested in pursuing PPPM 401, PPPM 405, or PPPM 406 must:

- ☐ Identify a faculty member to serve as advisor and instructor for the credits.
- ☐ Confirm the topic of study is not offered in other PPPM courses.
- ☐ Finalize and describe the topic of study, including how it supports your academic and professional goals.
- ☐ Develop a course outline that includes: study components (e.g., reading, writing, research), number of hours dedicated to each component, preliminary reading list, schedule of meetings with instructor.
- ☐ Complete this form and the Permission to Register for Independent Study form (*See PPPM Undergraduate Advisor for more information*).
- ☐ Obtain approvals on both forms. **You cannot pursue PPPM 401, PPPM 405, or PPPM 406 until you have obtained these approvals.**
- ☐ Hand in required forms, plus a copy of the course outline, to the PPPM Undergraduate Advisor in Room 119B Hendricks Hall.

To be completed by student

Student name:_____ Student ID: _____

To be completed by faculty

I agree to supervise PPPM 401, PPPM 405, or PPPM 406 for this student

Faculty Member:_____ Date: _____

This student is permitted to pursue PPPM 401, PPPM 405, or PPPM 406

PPPM Undergraduate Director Approval:_____ Date: _____

Office use only: ☐ SEI 30 hrs/credit ☐ Topic not offered in other courses

Copies of approval form: ☐ Student ☐ Faculty ☐ PPPM Record