

Costco list - 61 to spend

4 gallons juice

orange

apple

white cranberry

fruit punch

lemonade

tea

cups

won tons

chips and hummus or salsa

salad - caesar mix + dressing

veggie platter

one bottle wine :(

brownies

cookies

pudding cups

Committee: Andrea Yocom, Tyler Harvey, Victor Fiore, Tristan Hormel, Alex Trevelyan, Peter Morse, Dave Grych

#### Update as of April 22, 2013:

**Date:** Apr 26 in the EMU Fir room starting at 7pm (setup at 6pm).

**Budget:** \$500 for food and room, \$200 for booze.

- \$267.15 for pizza, +\$26.71 tip, which, with \$145 for alcohol monitors, puts us at \$438.86 now for room and food.
- So we have \$61 left for our Costco run. (for food)
- Estimate 2 corny kegs from Ninkasi as costing \$120
- -Catering exemption is submitted. FYI for all future pizza orders, the catering exemption includes check boxes regarding catering licenses and liability insurance. Papa John's has pre-filed those with Catering, and probably anybody we'd order from.'

#### Last year:

- \$116 - alcohol monitors in the Fir room (\$14/hour/monitor)
- \$317.60 - pizza (29 large papa john's pizzas for \$281.70 plus 12.7% tip which is how much cash I had on hand because they couldn't put it on the card...)
- \$114.76 - booze.
- Didn't see costco stuff listed

#### Next steps:

- ~~1. Get a quote on food and fill out catering exemption form based on that. (Tyler)~~
- ~~2. Get alcohol permission form filled out based on the amount of pizza we'll have. (Alex)~~
- ~~3. Contact Stan and Ben to see if they'll do our A/V. (done)~~
- ~~4. Go find the booze bracelets. We'll mark people's hands with pen :)~~
- ~~5. Alert the fabulous people. (Andrea)~~
- ~~6. Secure an MC. (Alex got Corwin)~~
  - ~~6. a. Secure a Beer Mule (Andrea got Ben)~~
- ~~7. Make flyers with which to plaster the Binney and myriad physics listservs. (Dave)~~

~~8. Eventually, order the pizza and report cost (include tip!) (Tyler)~~

~~9. Estimate keg cost from Ninkasi. (Alex)~~

10. The day before, go to Costco for other snacks, plates, napkins, etc, and some wine. (?????)

11. And get our act together.

**Food and Drink:**

- Catering Exemption Form
- Permission to serve Alcohol Form
- OLCC Service Permit People (Herbie + Ian + Alex - \$50, Service Permit Application from OLCC and Alcohol Service Education class)