

Instructions for Setting up i>Clicker for Canvas on a PC

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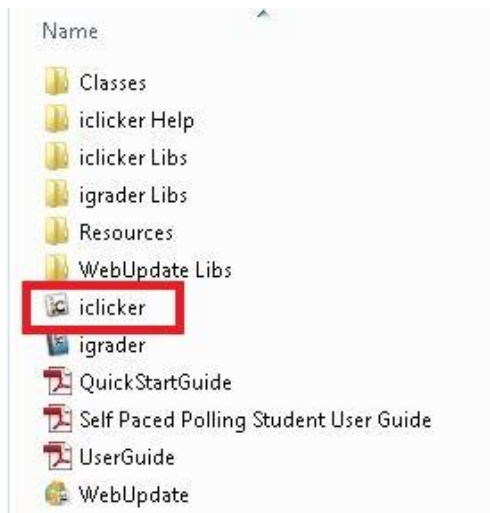
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Getting and Setting up i>clicker Software:

Download the i>Clicker software for Canvas from: <http://blogs.uoregon.edu/lmsreview/canvas-pilot-help/>

Right-click on the i>Clicker folder that you just downloaded and "Extract all..."

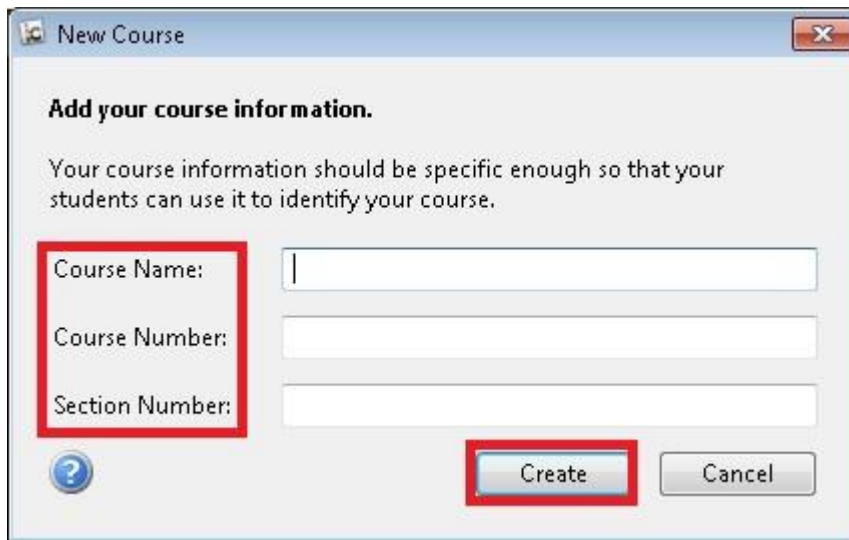
Open the extracted i>Clicker folder and click on the "iclicker" application:



Create a "New Course":

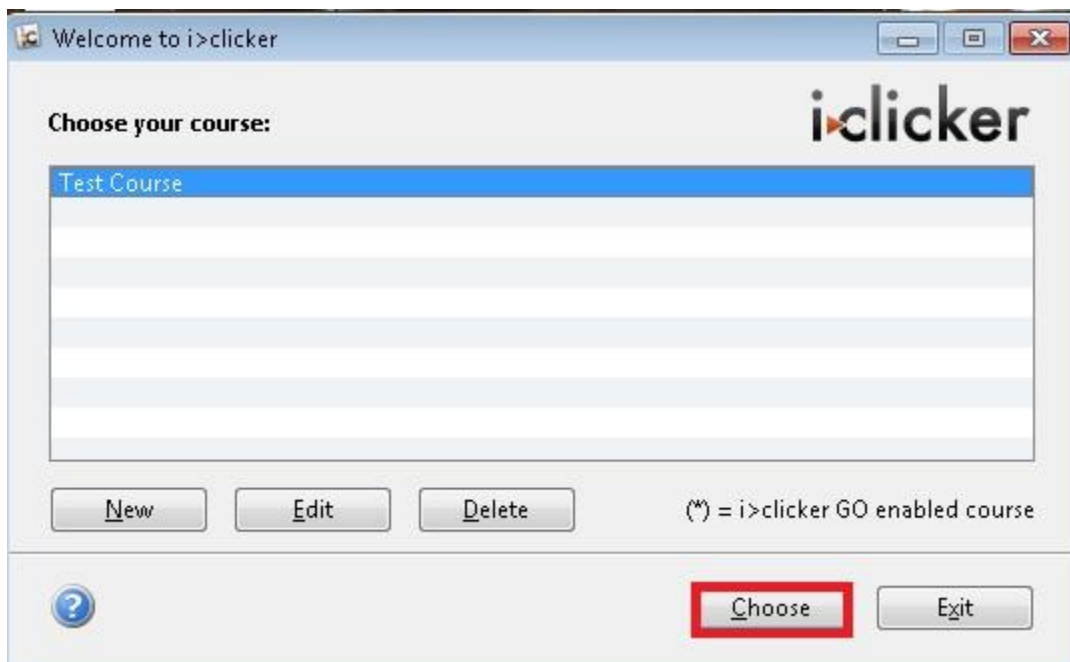


Add Course Info (course and section number are optional) and click "Create":



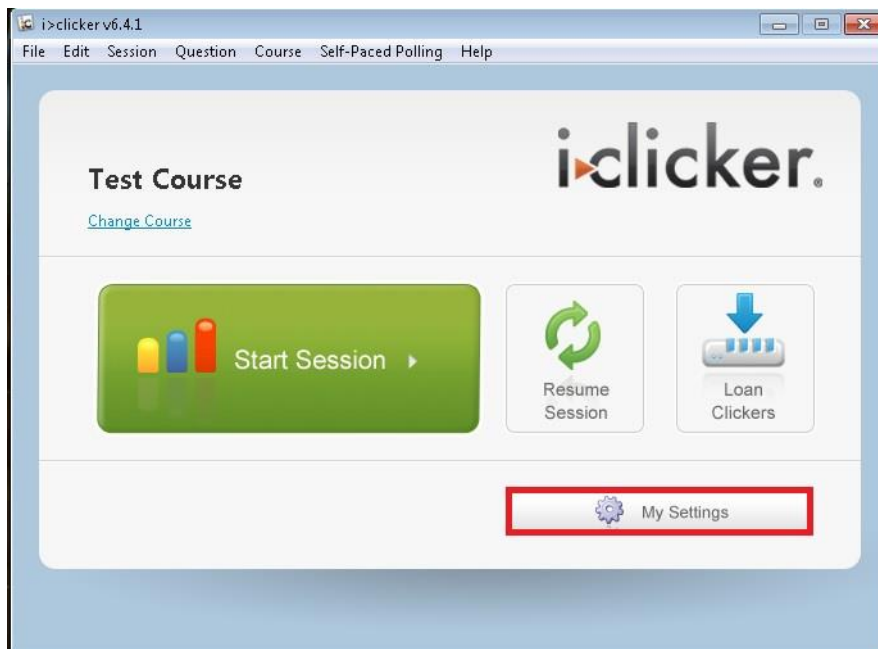
The "New Course" dialog box has a title bar with a close button. The main area contains the heading "Add your course information." followed by a paragraph: "Your course information should be specific enough so that your students can use it to identify your course." Below this are three text input fields labeled "Course Name:", "Course Number:", and "Section Number:". A red rectangle highlights these three labels. At the bottom, there is a help icon (question mark), a "Create" button (highlighted with a red rectangle), and a "Cancel" button.

Select your course and click "Choose":

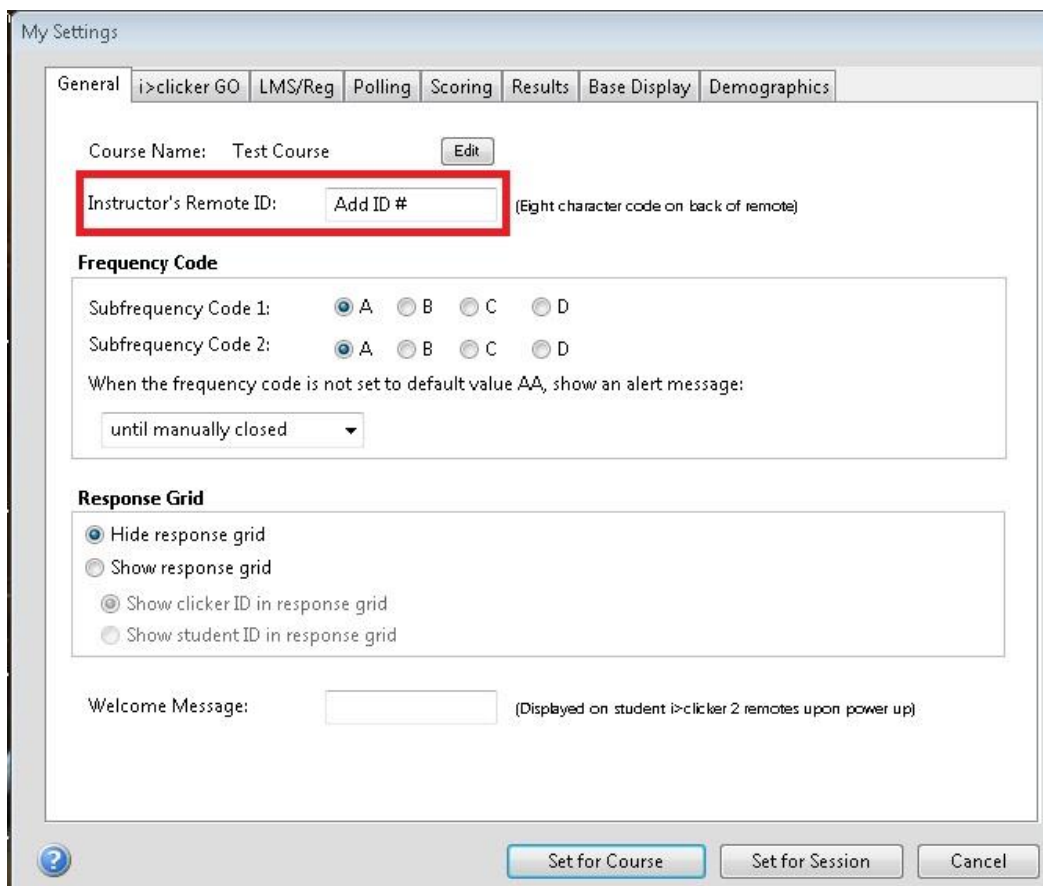


The "Welcome to i>clicker" dialog box has a title bar with standard window controls. The main area features the heading "Choose your course:" and the i>clicker logo. Below the heading is a list box containing "Test Course" and several empty rows. At the bottom, there are three buttons: "New", "Edit", and "Delete". To the right of these buttons is the text "(*) = i>clicker GO enabled course". At the very bottom, there is a help icon (question mark), a "Choose" button (highlighted with a red rectangle), and an "Exit" button.

Click "My Settings":



Add the "Instructor's Remote ID." This is located on the back of the instructor's i>Clicker remote.



Navigate to the LMS/Reg tab and click on Canvas under the "Learning Management System (LMS)" section. Then click on "Set for Course":

The screenshot shows the 'My Settings' dialog box with the 'LMS/Reg' tab selected. The 'Learning Management System (LMS)' section is highlighted with a red box. It contains a 'General' radio button and a list of LMS options: ANGEL, Blackboard, Canvas (selected), Desire2Learn, Moodle, and Sakai. Below this, the 'In-class (roll call) registration' section has checkboxes for 'Last Name', 'First Name', and 'Student ID'. The 'Web registration' section has a 'Server URL' text box with a note: 'Leave this field blank unless directed otherwise by your campus administrator.' The 'Results display' section has a checkbox for 'Only display results from registered remotes' with a note: '(affects i>clicker displays only. i>grader includes all results.)'. At the bottom, the 'Set for Course' button is highlighted with a red box, along with 'Set for Session' and 'Cancel' buttons.

My Settings

General i>clicker GO LMS/Reg Polling Scoring Results Base Display Demographics

Learning Management System (LMS)

☐ General
Select this option if you are not using a CMS to get your roster, collect remote ID registration information, or import session data.

☐ ANGEL
☐ Blackboard
☒ Canvas
☐ Desire2Learn
☐ Moodle
☐ Sakai

In-class (roll call) registration

Display: ☐ Last Name ☐ First Name ☐ Student ID

Web registration

Server URL:
Leave this field blank unless directed otherwise by your campus administrator.

Results display

☐ Only display results from registered remotes (affects i>clicker displays only. i>grader includes all results.)

? Set for Course Set for Session Cancel

~ See next page for the set up instructions on the LMS end – you need to do both! ~

SETTING UP i>CLICKER ON CANVAS:

The security key and authentication token are located in your Canvas course. Go to <https://uoregon2.instructure.com> > login > navigate to your course > choose the i>Clicker tool from the left navigation bar > click i>clicker Security Key and then the i>clicker Authentication Token:

The screenshot shows the Canvas LMS interface for a course titled 'CMET 7985 Spring Quarter 2014'. On the left is a navigation menu with items: Home, Announcements, Assignments, Discussions, Grades, People, Pages, Files, Syllabus, Quizzes, Conferences, i>clicker (highlighted with a red box), Collaborations, Modules, Outcomes, and Settings. The main content area shows the breadcrumb 'Home > CMET 7985 > i>clicker' and a section titled 'i>clicker Options:'. Under this section are three links: 'i>clicker Registration', 'i>clicker Security Key' (highlighted with a red box), and 'i>clicker Authentication Token' (also highlighted with a red box).

For the i>clicker Security Key, you will need to create your own SSO key using 6 letters or numbers. We recommend having a word document open so you can copy paste both the SSO and token keys into it because you will need to paste both into iGrader in a few more steps.

CMET 7985

Spring Quarter 2014

Home

Announcements

Assignments

Discussions

Grades

People

Pages

Files

Syllabus

Quizzes

Conferences

i>clicker

Collaborations

Modules

Outcomes


Settings

CMET 7985

i>clicker

i>clicker Security Key Creation

In order to synchronize your gradebook with i>grader, you need a security key.

Enter security key here in i>clicker integrate. 

i>clicker Integrate

Log in to your Learning Management System

LMS Description:

Canvas

Your Login ID:

Authentication Token:

[What is this?](#)

i>clicker Security Key:

[Create/ Find Security Key](#)

☐ Save my login credentials

☐ Automatically log me into my LMS

Login

Cancel

Please create a key below. Your security key must contain at least six characters, including at least one number and one letter. For example, "abc123".

Your Security Key:

Submit

For the i>clicker Authentication Token, you will need to follow the steps given within Canvas:

The screenshot shows the Canvas LMS interface for the course 'CMET 7985 Spring Quarter 2014'. A red box highlights a list of steps to generate an authentication token:

- To generate your Authentication Token:**
 1. Click "Settings" in the top right menu
 2. Scroll to the bottom of the page under "Approved Integrations"
 3. Click the "New Access Token" button
 4. Enter the purpose and expiration (expiration not necessary)
 5. Click generate token
 6. Copy and paste the token into your i>clicker integrate window

The left sidebar shows the course navigation menu with 'i>clicker' highlighted.

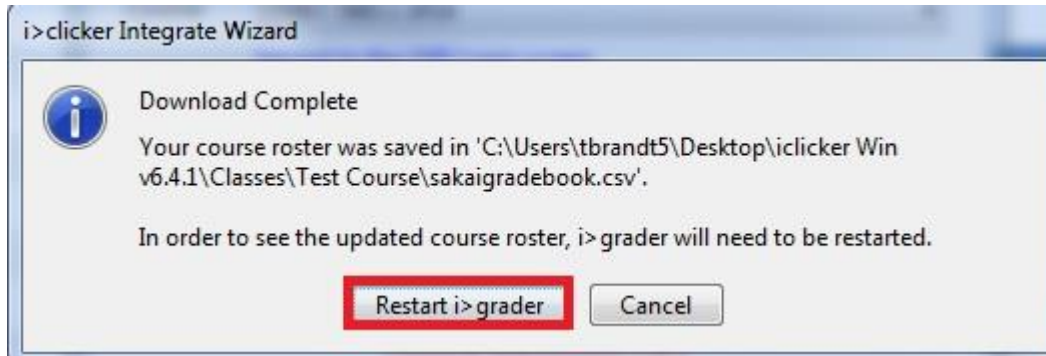
Again: You may want to save both of these keys in a separate word document so you can easily copy/paste them when you need to use them to log into the igrader sync wizard.

Go back to your iclicker folder and open the igrader program. There might be a couple informational or security warning popups to approve or close first and then it will ask you if you want to import your roster. Say "Yes" and it should open the integrate wizard where you will enter your username (for canvas which is usually your email address) and your SSO and token information that you saved earlier in your word document. If you didn't save this info, you will need to go back to Canvas and retrieve both. Make sure there are no spaces before or after the keys as sometimes this occurs with copy/pasting

The screenshot shows the 'i>clicker Integrate' dialog box. It has a 'File' menu and 'Edit' and 'Tools' buttons. The title is 'Log in to your Learning Management System'. The 'LMS Description' is set to 'Canvas'. The 'Your Login ID:' field contains 'Username' and has a 'What is this?' link below it. The 'Authentication Token:' field is empty and has a 'What is this?' link below it. The 'Security Key:' field is empty and has a 'Create/Find Your Security Key' link below it. There are two checked checkboxes: 'Save my login credentials' and 'Automatically log me into my LMS'. At the bottom are 'Log In' and 'Cancel' buttons.

Now, select your course from the drop-down list > Import Roster:

After the first "Import Roster" the i>clicker Integrate Wizard will prompt you to "Restart i>grader":



At this point, a list of your students should be imported into i>grader and most will be in red meaning they don't have an iclicker registered to them yet for your course. Some may be in black, which means they probably use iclicker for other courses and have registered already.

From here you are ready to run your first session in class and you should make sure students know that they need to register their iclickers through that same link you went to on the left side bar and then they will click on the "i>clicker Registration" link to do so.

After running your first session or two, you should sync your roster again in i>grader by clicking the "Sync" button and replacing the old roster with a new one, which should also sync those student's remotes that have registered at the time (the names will change from red to black if they registered).

Always sync your roster before uploading grades to the grade area to make sure students who registered their remotes late or registered for the class late are getting credit for their votes in class.

~ See next page for instructions to upload grades to Canvas ~

TO UPLOAD GRADES TO CANVAS GRADE CENTER FROM i>GRADER:

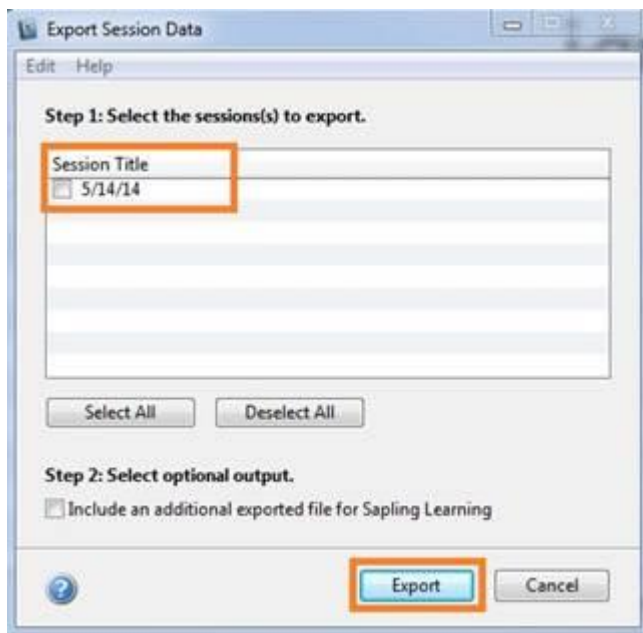
Note: Before uploading grades, make sure to "Sync..." > "Import Roster" > click "Yes" to overwrite previous gradebook data > click "Restart i>grader" > and then complete the following steps.

Now that the roster has been imported, you should see a list of student names in black instead of red names and i>Clicker registration numbers (assuming the students have registered their remotes). If students are in red, you should follow up with them to make them register their clickers otherwise they will not get credit for their votes when you upload to Canvas gradebook.

Click the upload icon, which is the green upward facing arrow shown in the image below:



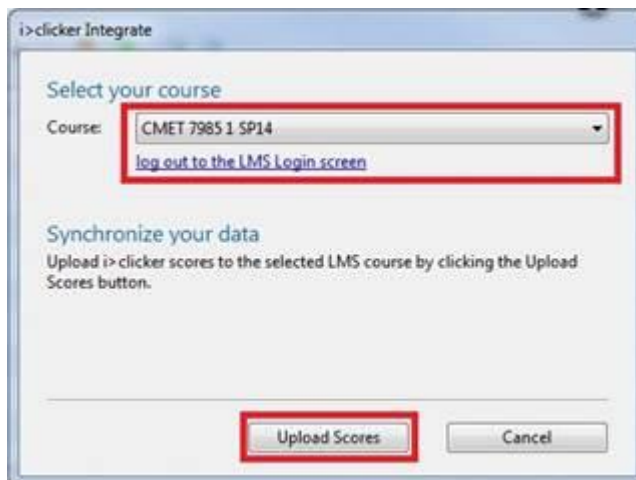
A list of sessions will appear. Check the boxes next to the Session Titles that you would like to upload > Export:



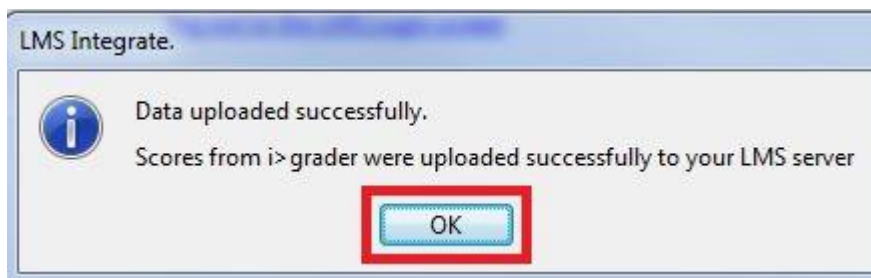
The export will complete, give the following window > and then you can select “OK”:



You will then be auto-logged in if you had previously checked the “Automatically log me into my LMS” in the first step. Now, select the course from the drop-down list > click “Upload Score”:



Once the scores have uploaded a window will pop-up and let you know that the “Data uploaded successfully.” Click “Ok”:



Now, go to your Gradebook in Canvas to confirm that the scores have been uploaded successfully. The Gradebook item for the i>Clicker upload will have the same name as the “Session Title” that you selected in the i>Grader Software: For example: 5/14/14