The Geography department at Expedia, Inc. has a temporary Geographer position opening, and it would be great if you could send this out to Central Washington University's Geo mailing list. Below is the job description. The contract is a 40 hour a week position with a length of 18 months. Interested candidates can email their resumes to me at ahansen@expedia.com.

 Complete Description:
The Geography team is responsible the management of all geographic and mapping data across the Expedia, Hotels.com, and Venere brands. The geographic data that ensures a consistent travel-oriented presentation of destinations in all destination search formats on the sites includes global geographic hierarchy from continents to neighborhoods, locations of hotels, associations of airports and train stations to destinations, landmarks, and alternate names for destinations.

Position Overview:
The geography contractor is responsible for creating and maintaining geographic data required for a subset of lines of business, such as hotels, for Expedia points of sale. This work includes obtaining latitude and longitude data, database entry and understanding geographic hierarchy reporting infrastructures, etc. The ideal candidate will have worldwide geographic knowledge. The individual will have familiarity with mapping products such as MapPoint, Google Earth, and other web-based mapping tools. Excellent organizational skills and the ability to prioritize multiple projects while addressing and following up issues in a timely fashion are required. The qualified geographer must have the ability to explain geographic complexities to uninformed users which may involve language and cultural differences.

Note: This is NOT a GIS Position

Responsibilities:
Completing individual tasks and communicating status on these tasks to impacted parties including point of sale and market management representatives.
Applying geography team processes in order to complete his or her tasks within timelines.
Provide support for geographers regarding large functional areas such as regional (Americas, Europe, and Asia) ownership of geographic data.

Requirements:

2+ years demonstrated administrative support
Highly accurate data entry skills
Proficiency with MS Excel, MS Word and online tools
Extremely detail oriented
Experience with online mapping products, such as MapPoint, Bing Maps, Google Earth
Knowledge of at least one foreign language is beneficial.
Travel Industry experience and database knowledge are a plus
Degree in Geography or related field preferred