2015-2016 Committee Assignments

Standing Committees

Curriculum: Hulslander (chair), Hodder, Lombardi, Powell, Takahashi, Wood (Newman)

Diversity: O'Day (chair), Carrier, Prikryl (Elliott)

Executive: Bowerman (chair), Bridgham, Johnson, Takahashi, Vandegrift, Young (Elliott)

Graduate Affairs: Lockery (chair), Barkan, Galloway, Streisfeld (Wilson)

Graduate Recruiting and Admissions: Herman (chair)/Libuda/Powell, Jaramillo/Ahmadian, Phillips, Young (Wilson)

GTF Applications: Hulslander (chair), Roy, Wetherwax

Training Grant Directors: Barkan (Genetics); Stankunas (Development)

Instructional Technology: Kelly (chair), Lynn, McLean-Scherbun, Stiefbold, Tsai, Tublitz, H Wilson (Elliott, Miller)

Personnel (elected): CALENDAR YEAR 2016: Bohannan, Postlethwait, Selker, Vandegrift, Young (Bowerman, Elliott)

Curriculum Reform: Conery (chair), Postlethwait, K. Sprague, Vandegrift, Wetherwax, Wood

Teaching Awards: Bohannan (chair), Hulslander (Rogers)

Undergraduate Affairs: Wetherwax (chair), Eisen, Emlet, Hulslander, Stankunas (Lombardi, Newman) [includes Awards, Honors, and Research]

IEE search: Phillips (chair), Cresko, Guillemin, Roy, Streisfeld (Elliott)

Biochem/Chem Search: Barkan and others in Chemistry/Biochemistry

Genome Function Cluster Search: Selker (chair), with advisory committee of Bowerman, Libuda, von Hippel (Elliott)

Biology Graduate Student Retreat: Libuda (Wilson)

Aaron Novick Memorial Lecture: TBA

Representatives

Library: Kelly

Malheur: Roy (Elliott)
Committee Responsibilities

STANDING COMMITTEES

Curriculum: Reviews proposals for changes in our course offerings or in our major requirements. Presents a yearly report to the department with recommended changes. Handles other curriculum issues on an ad hoc basis.

Curriculum Reform: develop first MAPS course for Biology, pursue Physics curriculum reform

Development: Oversees fundraising activities on behalf of the department.

Diversity: Promotes recruitment, retention and mentoring of non-majority students in the Department of Biology, including SPUR. Coordinates activities with NIH- and NSF-funded training programs.

Executive: Advises the Department Head on budget and policy matters. Reviews and recommends the allocation and renovation of space.

Graduate Affairs: Oversees graduate qualifying examinations. Each student's examination committee must be chaired by a member of this committee. Does yearly evaluation of the progress of each current graduate student. Oversees advertising, nominations and awarding of internal and external fellowships to graduate students.

Graduate Recruiting and Admissions: Oversees the process of recruitment and admission of graduate students. Committee is composed of institute representatives. It is expected that each institute will appoint other faculty to aid in admissions evaluations.

GTF Applications: Oversees the review of all GTF application materials submitted to the Department of Biology and recommends GTF appointments to the Department Head.

Instructional Technology: Keeps informed on technological advances and options and seeks way to incorporate relevant technology in department programs. Sets criteria for the use of technical resources. Prioritizes departmental and instructional equipment needs within the equipment allocation budget.

Personnel: Handles promotion and tenure cases fall term, handles annual and third-year reviews of non-tenured faculty, and post-tenure review of senior faculty, during spring term. Advises the Department Head on salary issues and issues related to development of individual faculty. Committee is elected yearly.

Planning: Coordinates departmental planning activities such as curriculum assessment.

Teaching Awards: Reviews nominations for department faculty, GTF, and lab assistant awards and chooses yearly winners. Composed of the previous year winner and the Curriculum Director.

Undergraduate Affairs: Oversees the activities of the Biology Undergraduate Advising office. Oversees advertising, nominations and awarding of internal and external fellowships, scholarships and awards. Reviews student concerns or complaints regarding biology faculty, staff, or facilities. Helps to develop programs to enhance the undergraduate experience within the department. Develops and implements plan for coordinating undergraduate research efforts within the department. Supervises undergraduate theses and the honors program.

REPRESENTATIVES

Library: Acts as a liaison between the department and the library, keeping the department informed about important library developments. Processes requests from faculty for acquisition of new library materials, and makes recommendations to the department regarding departmental action in response to any major changes in our library budget.

Malheur: Acts as liaison between the department and the Malheur Field Station.