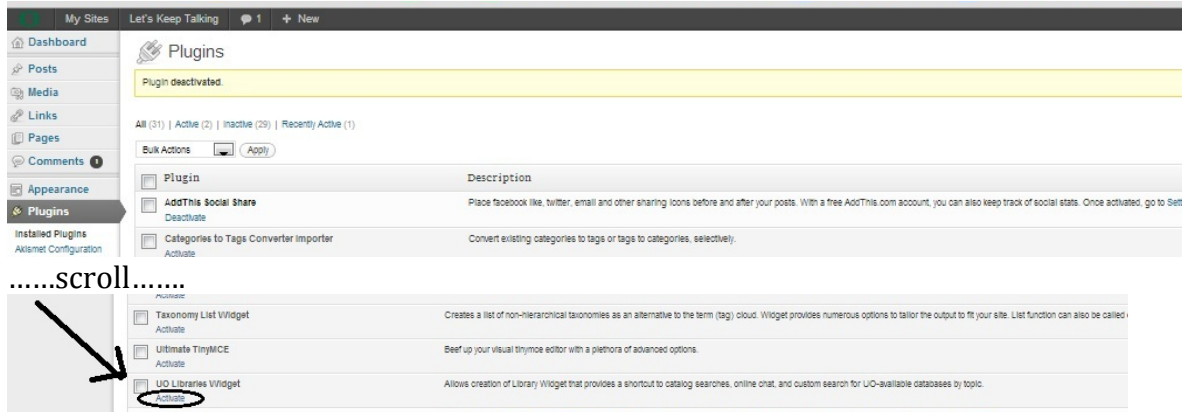


UO Libraries Toolbar Plugin

Adding the UO Libraries Toolbar Plugin to your site on UO Blogs

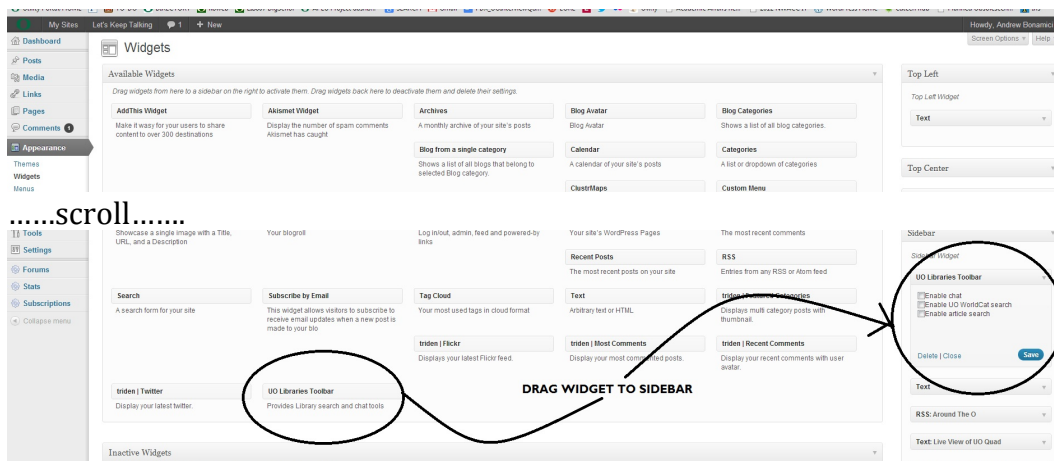
1. Login to blogs.uoregon.edu using your DuckID.
2. Go to the dashboard of the website where you would like to display the UO Libraries widget.
3. Click “Plugins” in the left-hand navigation.
4. Scroll down the page to find the “UO Libraries Widget” plugin.



5. Click “Activate” under the plugin name. The plugin has now been added to your blog.

Adding the UO Libraries Toolbar Widget

1. Click “Appearance” in the left-hand navigation.
2. Under the Appearance menu, click ‘Widgets.’
3. Find the “UO Libraries Toolbar” in the list of available widgets and drag it to the widget area on the right.

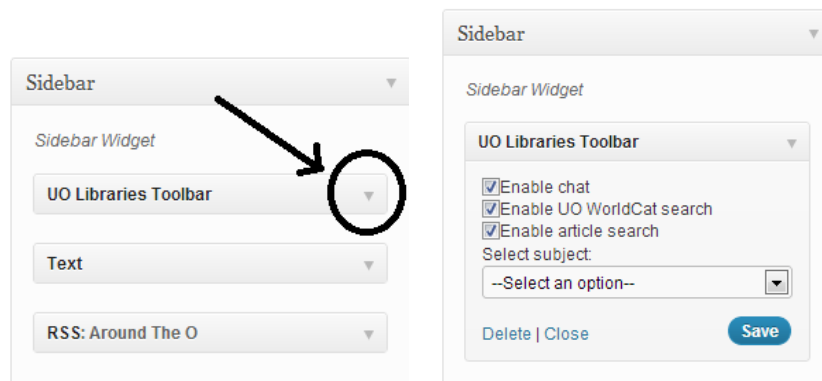


4. The UO Libraries Toolbar can be added to any widget area in your blog. You can also add multiple toolbar widgets to your page.

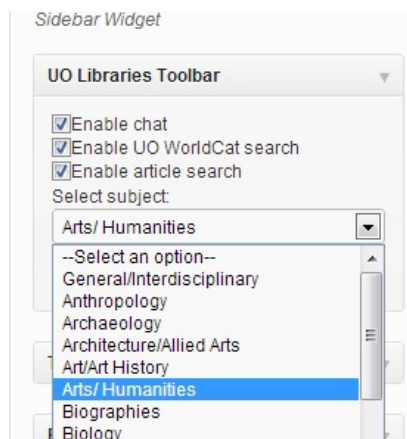
(continued...)

Configuring the UO Libraries Toolbar Widget

1. Expand the UO Libraries Toolbar widget so that you can see the widget options.



2. Check the box next to options that you would like to appear
 - a. **Enable Chat** – Add a link to the UO Chat where users can ask questions of a reference librarian.
 - b. **Enable UO WorldCat search** – adds a search box. This allows users to perform keyword search for books, articles, media and other resources in libraries worldwide. Resources available in the UO Libraries will appear at the top of search results.
 - c. **Enable article search** – search databases for articles by subject using OneSearch. Select the subject that you would like your users to search. An “Advanced Search” link will appear below this option to take users to the list of databases for this subject.



3. Click “Save” to save your widget options.
4. View and test on your site.

