Mileage & Business Expense Log

<table>
<thead>
<tr>
<th>Date</th>
<th>Destination</th>
<th>Business Purpose</th>
<th>Odometer: Start</th>
<th>Odometer: Stop</th>
<th>Miles This Trip</th>
<th>Expense Type</th>
<th>Amount</th>
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Total Miles: ______________________  Total Expenses: ______________________

Office Use Only

Index-Activity Code: ______________________  Accounting Code: ______________________  Total Amount: ______________________  Date: ______________________